

**AMENDED 07 OCTOBER 2004 – CHANGES UNDERLINED**  
**MILITARY DEPARTMENT OF ARKANSAS**  
**HUMAN RESOURCES OFFICE**  
**CAMP ROBINSON, NORTH LITTLE ROCK, AR 72199-9600**  
**TELEPHONE: (501) 212-4208/4215; DSN: 962-4208/4215**  
<http://www.arguard.org/HumanResources/HROMain.htm>

**TECHNICIAN EMPLOYMENT OPPORTUNITY ANNOUNCEMENT NUMBER: 04-380T**

**OPENING DATE: 13 September 2004**

**CLOSING DATE: 20 October 2004**

<b>POSITION TITLE, SERIES AND GRADE</b>	<b>POSITION NUMBER</b>	<b>SALARY RANGE</b>
Civil Engineer GS-0810-12	F9571000	\$58,665 - \$76,261pa

**TYPE OF APPOINTMENT:** Technician, Excepted, Officer, Non-Supervisory, Permanent

**NOMINATING OFFICIAL:** Lt Col Robert E. Dolanski, Support Officer

**LOCATION OF POSITION:** 188<sup>th</sup> Fighter Wing, AR ANG, Fort Smith, AR 72903-6096

**AREA OF CONSIDERATION:**

**Onboard:**

- (1) Qualified technicians of the 188th Fighter Wing.
- (2) Qualified technicians of the Arkansas Air National Guard.
- (3) Onboard qualified technicians of the AR ARNG.

**New Hire:**

- (4) Qualified members of the AR ANG/AR ARNG.
- (5) Individuals who are not members of the National Guard, but are eligible to acquire membership in an available and compatible military grade for excepted technician positions. (This announcement runs concurrently with an AGR announcement for the same position)

Enlisted personnel may apply; however, upon selection, must be a commissioned officer in the 188<sup>th</sup> FW, AR ANG, prior to placement in the position.

**\*In addition to the Special Salary Rate for Engineer Personnel, a Recruitment Bonus MAY be paid up to 20% of the basic pay to an employee newly appointed in the Civil Service for the FIRST TIME, AND who meets the specialized qualifications for the position.**

**BASIC QUALIFICATION REQUIREMENTS:** Basic requirements for entry into the GS-0810 series include ONE of the following:

- (1) A Bachelor's degree or higher in professional engineering, OR architecture from an accredited college or university
- (2) A combination of education and experience that furnished a thorough knowledge of the physical and mathematical sciences underlying professional engineering, and a good understanding, both theoretical and practical, of the engineering sciences and techniques and their applications to one of the branches of engineering. The adequacy of such background must be demonstrated by one of the following:
  - (a) Four years of college-level education, training and/or technical experience which provides a thorough knowledge of the physical and mathematical sciences of engineering, a good theoretical and practical understanding of engineering sciences and techniques, and their application to civil engineering and registration as a professional engineer or architect by any state, DC, Puerto Rico, Guam or the Virgin Islands.
  - (b) Evidence of having passed the Engineer-in-Training (EIT) examination.

**ADDITIONAL REQUIREMENTS FOR GS-12:** In addition to the basic requirements, must possess ONE of the following:

- (1) Three full academic years of graduate education, or
- (2) 36 months professional engineering experience that was characterized by professional knowledge of engineering, professional ability to apply such knowledge to engineering problems, and positive and continuing development of professional knowledge and ability.
- (3) A combination of graduate education and professional engineering experience equal to 36 months.

**OTHER REQUIREMENT:** Individual must meet all military requirements of the position without creating a grade inversion, as determined by the supervisor.

**PLACEMENT FACTORS:** Applicants should demonstrate through prior experience, education and training the following: (1) Knowledge of Air Force and Air National Guard Civil Engineering Instructions, planning, policies and procedures; Federal Aviation and Federal Acquisition regulations and national building codes. (2) Ability to take broad functional directives and establish priorities, objectives and planning to thoroughly complete designs and to resolve problems. (3) Knowledge of Civil Engineering activities such as design and project planning, drafting, surveying, programming, construction surveillance, maintenance and repair, and environmental policy and control. (4) Knowledge of related engineering fields including, but not

limited to, architectural, electrical, mechanical and structural to ensure that areas of overlapping responsibilities among technical disciplines receive proper design consideration. (5) Knowledge of modern personnel and project management procedures and computer systems including computer aided drafting and design. (6) Knowledge of types of construction materials, methods and equipment needed. (7) Ability to communicate orally and in writing in a clear and concise manner with technicians, engineers, public officials, user agency representatives, etc. (8) Completion of military training in the **PLACEMENT FACTORS CONTINUED:** Engineering field. Upon selection, must be a member of the 188<sup>th</sup> FW, AR ANG, and assigned to a compatible military position in AFSC 32EX.

**SUMMARY OF DUTIES:** The incumbent manages the base comprehensive planning process which involves, through coordination with base and tenant units, the identification and development of short and long range programs for maintenance, repair and construction of facilities, and systems for base military organizations, which includes administrative and special purpose buildings, utility systems, and airfield facilities/systems. Maintains, updates and submits base master plan on functional and architectural compatibility of proposed changes within the parameters identified by the base comprehensive (master) plan. Meets with base organizations to identify priorities from their proposed projects. Develops budgets, project books, project forms, and other programming documents for base operations, maintenance, repair and construction programs. Performs or oversees the performance of site surveys and investigations to determine feasibility of proposed projects, topography, and essential site configurations; or (for additions and renovations) conditions of structure and essential data prior to initiating designs. Identifies most economical and efficient procedures for design of base construction projects. Prepares documents and establishes schedules for advertising construction contracts. Prepares documents and establishes schedules for advertising construction contracts. Monitors construction of local, RPM, and MCP construction projects and assures that the inspector accomplishes required tasks to ensure work meets contract requirements. Prepares detailed fee estimates on architect/engineer contracts for design services and all pertinent correspondence, plans, reports and contract criteria necessary for contract submission. Provides technical engineering advice to the operations section of civil engineering and other base functions responsible for resource protection, occupational health, communications, ground safety, and disaster preparedness. Maintains complete records of design and construction project status on data processing (PC) equipment. Monitors the accomplishment of the yearly Prime BEEF training plan, and with the readiness manager, develops a cohesive program to accomplish training with maximum participation. Performs other duties as assigned.

**APPLICATION INSTRUCTIONS:** Individuals meeting General and Specialized Qualification Requirements may apply by submitting either OF 612, Optional Application for Federal Employment, or a resume, or other written format, with attachments listed below, so that it will arrive on or before the closing date of the Employment Opportunity Announcement. **WHATEVER APPLICATION FORMAT IS USED, IT IS CRITICAL THAT ALL REQUIRED INFORMATION IS SUBMITTED, PARTICULARLY ALL EXPERIENCE PERTAINING TO SPECIALIZED QUALIFICATION REQUIREMENTS.** Individuals submitting incomplete applications may lose consideration for a position. Submit applications to the Human Resources Office, Camp Robinson, North Little Rock, AR 72199-9600, or to the 188<sup>th</sup> FW/DPM, 4850 Leigh Ave., Fort Smith, AR 72903-6096. **Application must be signed in original ink. FAXED, INCOMPLETE, AND/OR UNSIGNED APPLICATIONS WILL NOT BE CONSIDERED.** Male applicants between the ages of 18 and 25 must be registered with the Selective Service System, as provided in Section 1622 of the Defense Authorization Act of 1986, prior to appointment to a Civil Service position for which selected. Applicants not registered prior to age 26 are ineligible for employment in the Federal Civil Service System. Evaluation will be based on the experience/qualification requirements stated in the announcement; therefore, it is important that every requirement be based on the application. When possible, experience should be explained in terms of knowledge, skills and abilities. Substantial changes in duties and responsibilities should be fully explained so that appropriate credit may be given. Required attachments to the application are as follows:

1. AG AR Ark Form 1: Chronological Summary of Military Experience. Include assignments, training and experience, and AFSCs/MOSs awarded.
2. AG AR Ark Form 6: Military and Civilian Education. Include hours or weeks, and dates completed. If attendance was less than full time (i.e., night school) indicate actual hours.
3. AG AR Ark Form 22: Pre-Appointment Certification Statement.
4. SF 181: Race and National Origin Identification
5. College transcripts showing completion of education requirements.

This position with the Arkansas National Guard is a Title 32 USC 709 position, not Title 5, and as such has different RIF criteria, certain grade and promotion limitations, and no Veterans Preference. Direct Deposit/Electronic Funds Transfer of Civilian Pay is required as a condition of employment/promotion/reassignment. Initial inprocessing of new employees will include enrollment procedures. PCS may be authorized in accordance with Joint Travel Regulations.

**THE ARKANSAS NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER, AND AS SUCH, ALL APPLICATIONS FOR THIS POSITION WILL RECEIVE CONSIDERATION WITHOUT DISCRIMINATION FOR ANY NON-MERIT FACTORS, SUCH AS RACE, SEX, NATIONAL ORIGIN, POLITICS, MARITAL STATUS, AGE, OR MEMBERSHIP OR NON-MEMBERSHIP IN AN EMPLOYEE ORGANIZATION.**

//SIGNED//

**GERALD L. ROBINSON**

**Capt, AR ANG**

**Supervisor Human Resources Specialist (Classification)**

